



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 17th June 2019

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 24th June 2019, at 7.00pm** at **NEW MEETING VENUE, 1 Swift Way, off Westinghouse Way, Bowerhill Industrial Estate, Melksham, SN12 6GX** to consider the agenda below.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T. Strange', is written over the printed name.

Teresa Strange, Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. To receive **Apologies** and consider approval of reasons given.
3.
 - a) To receive **Declarations of Interests**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered
4. To consider holding items **in Committee due to confidential nature**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
5. To adopt **Standing Orders** for 2019/20 following changes made at Annual Council meeting
6. **Public Participation**
7. To consider making further additions to the **Committees, Working Parties & Organisation Representatives** for 2019/20
8. To approve the **Minutes of the Annual Council** meeting held on 13th May

Serving rural communities around Melksham

9. Planning:

- a) To approve the Minutes of the **Planning Committee** meetings held on 20th May & 10th June
- b) To formally approve Planning Committee Recommendations
- c) To note information on **Shared Lives**; arising from Min 058/19 c Use of annexes
- d) To receive feedback from **Local Plan Review** meeting held on Weds 12th June
- e) To consider response from Wiltshire Council on requests for projects on Wiltshire Council's **Infrastructure Delivery Plan** and future actions
- f) To note update on **Melksham Bypass**

10. Finance & Audit:

- a) To approve the Minutes of the **Finance Committee** meetings held on 20th May & 17th June *(to follow)*
- b) To formally approve Finance Committee Recommendations
- c) To note **Internal Auditor's** reports for year ending 31st March 2019
- d) To consider, approve and sign Section 1 of **External Audit Annual Return** for year ending 31st March 2019 **(Governance Statement)**
- e) To approve and sign Section 2 of **External Audit Annual Return** for year ending 31st March 2018 **(Accounts Statement)**
- f) To approve and sign Year End Accounts & Statement for year ending 31st March 2019.
- g) To note Income & Expenditure reports for May 2019

11. Asset Management:

- a) To approve the Minutes of the Asset Management Committee meeting held on 10th June
- b) To formally approve Asset Management Recommendations
- c) To note annual check of Community Defibrillators has taken place and note report
- d) To note Wessex Water to repair damaged surface water sewer laid across Kestrel Court play area
- e) To consider latest update on plans to improve Shaw Play Area and Playing Field
- f) To agree substitutes for Shurnhold Fields Working Party

12. Wiltshire Council Boundary Review:

- a) To note response to LGBCE (Local Government Boundary Commission for England) following query on potential ward names
- b) To consider recommendations of LGBCE if received (due by 2nd July)
- c) To consider making any Community Governance requests to Wiltshire Council

11. Community projects/partnership organisations:

- a) To consider submitting planning application for existing village hall and next steps for new village hall (advice to follow from Community First)
- b) To consider response to Melksham Oak school extension consultation
- c) To consider correspondence from Melksham Town Council re: Gateway signage
- d) To note results of West Wiltshire round of CPRE Best Kept Village Competition
- e) To consider sponsoring Young Melksham youth awards (12th July)
- f) To consider request from Melksham Age Friendly Steering Group for paid staff
- g) To note brief from Melksham Area Community Safety Group on their priorities